

Overview

INVITATION TO TENDER/EXPRESSION OF INTEREST UNIVERSITY OF IBADAN, IBADAN

(1) INTRODUCTION

The University of Ibadan, the First University in Nigeria established in the year 1948 with a vision to be a world-class institution for academic excellence geared towards meeting societal needs hereby invites interested reputable, competent, experienced Contractors and Suppliers for execution of the following University Projects:

(2) SCOPE OF WORK

INTERNALLY GENERATED REVENUE PROJECTS

CATEGORY A: WORKS

LOT NO	PROJECT DESCRIPTION
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LOT 1	ICT INFRASTRUCTURE DEVELOPMENT (HOSTELS)
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LOT 2	ICT INFRASTRUCTURE DEVELOPMENT(CENTRES AND CAR PARKS)
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LOT 3 ICT INFRASTRUCTURE DEVELOPMENT(POWER BACKUP)

LOT 4 ICT INFRASTRUCTURE DEVELOPMENT(NOC EQUIPMENT)

CATEGORY B: WORKS

LOT NO PROJECT DESCRIPTION

LOT 5 EXTENSION OF POWER SUPPLY TO UI FACILITIES

CATEGORY C: EXPRESSION OF INTEREST

LOT NO PROJECT DESCRIPTION

LOT 6 COMPUTER BASED TEST SOFTWARE DEVELOPMENT

(3) ELIGIBILITY REQUIREMENTS

Interested bidders/consultants shall submit the following minimum verifiable technical requirements to be eligible for contract consideration:

- (a) Evidence of Certificate of Incorporation issued by Corporate Affairs Commission (CAC) including Form CAC 1.1 or CAC 2 and CAC 7.

- (b) Evidence of Company's Income Tax Clearance Certificate for the last three (3) years. (2017, 2018 & 2019) valid till 31st December, 2020.
- (c) Evidence of Current Pension Compliance Certificate valid till 31st December, 2020.
- (d) Evidence of Current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2020.
- (e) Evidence of Current Nigerian Social Insurance Trust Fund (NSITF) compliance Certificate valid till 31st December, 2020;
- (f) Evidence of Registration with the National Database of Federal Contractors, Consultants and Service providers by submission of Interim Registration Report (IRR) expiring on 31/12/2020 or valid Certificate issued by Bureau of Public Procurement.
- (g) Sworn affidavit:
 - (i) disclosing whether or not any officer of the relevant committees of University of Ibadan or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and confirm that all information presented in its bid are true and correct in all particulars.
 - (ii) that the Bidder is neither in receivership nor a subject of insolvency/bankruptcy/winding up proceedings
 - (iii) that none of the Bidder's Directors has ever been convicted in any country for any criminal offence relating to fraud or financial impropriety or criminal misrepresentation or falsification or falsification of facts relating to any matter.
- (h) Company's Audited Accounts for the last three (3) years (2017, 2018 & 2019);
- (i) Evidence of Financial Capability to execute the project by submission of Reference Letter from a reputable Commercial Bank indicating willingness to provide credit facility for the execution of the project when needed;

(j) Company's Profile, including C.V. of key personnel with copies of their Academic/Professional Certificates such as ARCON, COREN, QSRBN, CORBON, CPN, NITDA etc

(k) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Award, Valuation/Job Completion Certificates and Photographs of the Projects.

(l) Category A & C: Evidence of Firm's current registration/accreditation with Computer Professionals Registration Council of Nigeria and National Information Technology Development Agency (NITDA);

(m) Consent to allow for Verification of all the documents submitted including CAC, Federal Inland Revenue, Pension & Industrial Training Fund and Company's financial standing with bankers.

(n) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Compliance Certificate, ITF Compliance Certificate, NSITF Compliance Certificate, IRR& Sworn Affidavit are compulsory for each JV partner).

(o) All documents for submission must be transmitted with Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number(RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No),and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page duly signed by the authorized officer of the firm.

(2) COLLECTION OF TENDER DOCUMENTS (CATEGORY A & B)

Interested bidders are to collect the Standard Bidding Document (SBD) from the office of the Director of Procurement, University of Ibadan on evidence of payment of a non-refundable Tender fee of N10,000 per Lot. The Tender fee should be paid into University of Ibadan's TSA account and evidence of payment should be taken to the Cash Office of Bursary to obtain University Official Receipt. However, interested consultants are exempted from paying tender fees.

(3) SUBMISSION OF TENDER DOCUMENTS (CATEGORY A & B)

Prospective bidders are to submit bid for each of the Lot desired four (4Nos.) copies of the Technical Bid and Four (4No.) copy of the Financial Bid packaged separately in sealed envelopes and clearly marked as “Technical Bid” or “Financial Bid” as applicable. Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed/delivered to: The Secretary, Procurement Planning Committee, Procurement Unit, University of Ibadan and labeled “TECHNICAL and FINANCIAL BID” with the “PROJECT NAME/TITLE” and “LOT NO” clearly written on the top Right-Hand corner. Furthermore, the reverse of each sealed envelope should bear the name and address of the bidder. Closing date for submission of bids is **12:00 noon on Monday, 26th October, 2020**.

(4) SUBMISSION OF EOI DOCUMENTS (CATEGORY C)

Interested firms are to submit two (2) bound of Expression of Interest (Eoi) documents separated by dividers and arranged as indicated above. The documents should be submitted in a sealed envelope and addressed as stated in 5. Above; and clearly marked with (the name of the project and the Lot number). Furthermore, the reverse of each sealed envelope should bear the name and address of the bidder and drop in the designated Tender Box not later than **12:00 noon on Monday, 28th September, 2020**.

(5) OPENING OF EOI AND TECHNICAL BIDS

The EOI documents and Technical bids will be opened immediately after the deadlines for submissions at **12:00 noon on Monday, 28th September, 2020 and 12:00 noon on Monday, 26th October, 2020** respectively, in the Senate Chamber of the University, while the financial bids will be kept un-opened. Please ensure that the Bid Submission Register is signed in the Procurement Office, as the University of Ibadan will not be held liable for misplaced or wrongly submitted bids.

(6) GENERAL INFORMATION

- (i) Bids must be in English Language and signed by an official authorised by the bidder.
- (ii) Bids submitted after the deadline for the submission would be returned un-opened.
- (iii) All costs will be borne by bidders.

- (iv) Presence of bidders/representatives and members of the public shall not be required during the bid opening ceremony in compliance with COVID-19 Guidelines. The Bids Opening will be covered by video recording with the presence of two (2) representatives of private sector professional bodies and Civil Society Organisation in the areas of Anti-Corruption/Transparency;
- (v) Bid documents can also be collected in soft copies and Bidders can submit through Post (Courier Services)
- (vi) Category A& B: Only the pre-qualified bidders will be invited at a later date for financial bid opening while financial bids of un-successful bidders will be returned un-opened.
- (vii) Category C: Only shortlisted firms will be invited at a later date for collection of Request for Proposals;
- (viii) The University of Ibadan is neither committed nor obliged to shortlist any Contractor;
- (ix) The University will only recognise and correspond with only authorised officers of the Tendering Companies and NOT through individuals or agents acting on their behalf.
- (x) This advertisement for invitation shall neither be construed as a commitment on the part of the University nor shall it entitle any contractor to make any claims whatsoever and /or seek any indemnity from the University of Ibadan.
- (xi) Tendering with false document is an offence, which will lead to disqualification and prosecution.
- (xii) The University of Ibadan, Ibadan is not bound to pre-qualify/shortlist any bidder and reserves the right to annul the Procurement Process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

Signed,

The Secretary,

Procurement Planning Committee,

University of Ibadan